



**WHITMOR/WIRENETICS**  
THE LEADER IN HIGH QUALITY WIRE AND CABLE

- Procurement Quality Clauses
- Procurement Quality Clauses Q01 through Q08 apply to ALL Purchase Orders.
- Procurement Quality Clauses Q09 through Q14 apply when specified on Purchase Order.

### **Q01 Quality System Requirements including Record Retention**

The supplier shall implement and maintain a quality management system that complies with one of the following: ISO 9001, AS9100, MIL-Q-9858, MIL-I-45208 or an equivalent system that provides adequate inspection to verify that the product supplied is in full compliance with the purchase order and applicable specifications. All Quality Records are to be legible, reproducible and identifiable to the purchase order. Quality Records are to be stored and maintained in such a way that they are readily retrievable in facilities that provide a suitable environment to minimize deterioration or damage and to prevent loss. This applies to our suppliers and any lower-tier suppliers. Retention period for Quality Records are 7 years unless otherwise specified. Whitmor/Wirenetics, our customers, Government or Regulatory Agency Representative shall have access to review quality records as they pertain to this order. Suppliers shall flow down any applicable requirements including customer requirements. Supplier shall comply with all requirements in the purchasing documents, including key characteristics where required.

### **Q02 Right of Entry**

Whitmor/Wirenetics reserves the right to review all areas of all facilities, at any level of the supply chain (including sub-tiers), involved in the order and to all applicable records. Access rights shall be extended to our customer and Government or Regulatory Agency representatives.

### **Q03 Raw Material Traceability and Counterfeit Prevention**

Items manufactured under this purchase order shall be traceable to raw materials used. Traceability and inspection records shall be available upon request by Whitmor/Wirenetics or customer representatives. Identification of raw materials used, shall include, as applicable, but not limited to, the following types of information: lot number, material type, specification, heat number, etc. In any case, supplier shall record sufficient identification information to adequately identify all material in such a manner that full traceability of raw materials used is included. The Supplier shall Guarantee Product Sources. The seller shall ensure that only new and authentic materials are used in products procured by Whitmor/Wirenetics. The Seller may only purchase parts directly from Original Component Manufactures (OCMs), Original Equipment Manufactures (OEMs) or franchised distributors. Use of product or materials not provided by these sources is not authorized unless first approved in writing by Whitmor/Wirenetics. The seller must present compelling support for its request (documentation of authenticity of traceability of the parts to the manufacture) and include all actions to ensure the parts procured are authentic and conforming.

#### **Q04 Material Review Board (MRB) Authority**

The supplier shall notify Whitmor/Wirenetics Quality Assurance of any nonconforming product. "Use as is" and "repair" dispositions shall be submitted to Whitmor/Wirenetics prior to implementation. Suggested dispositions, of the cause of non-conformance, and the corrective actions taken shall be submitted in writing. Further work shall not be performed until directed by Whitmor/Wirenetics in writing.

#### **Q05 Certification of Compliance**

Certification documents are required from supplier and sub-tier supplier, and shall be identified with, and include, the following:

1. The Whitmor/Wirenetics purchase order number and item number.
2. Quantity, Lot and/or Serial Numbers.
3. Date of Manufacture (DOM).
4. Expiration (when applicable).
5. Part Number and Revision as specified on purchase order.
6. Signature or Inspector stamp, Title and Date by an authorized representative of the issuing organization.

#### **Q06 Configuration Management**

Supplier shall notify the buyer immediately of any changes to the characteristics or configuration of the product, process and/or changes in suppliers used to manufacture the product. This shall include the manufacturing facility location. When required, supplier shall obtain written approval of changes from Whitmor/Wirenetics.

#### **Q07 Packaging/Handling**

Product intended for delivery to Whitmor/Wirenetics shall be handled and packaged in a manner as necessary to prevent damage during handling and transit.

##### *Etched Materials*

Packaging of etched materials shall be performed in such a manner as to ensure that etched product is adequately protected from degradation.

##### *Uninsulated Silver and silver-plated products*

Packaging of uninsulated silver and silver-plated products shall be performed in such a manner as to ensure that oxidation is prevented.

## *Hazardous Materials*

Hazardous materials, as defined by the EPA, shall be packaged and clearly identified in such a manner as to include any and all special handling, packaging, storage, environmental or other requirements imposed by statute or regulation.

### **Q08 Limited shelf life material**

The seller shall identify each item, package or container of limited-calendar-life material with the cure or manufacture date, storage temperature special handling conditions and requirements, in addition to the normal identification, including special handling conditions and requirements, shall be recorded on certifications and shipping documents for the material.

### **Q09 First Article Inspection AS9102**

The AS9102 First Article Inspection Report shall be required when the first production units are manufactured. The report shall include all drawing characteristics and notes, required tolerance range, actual measurement results and where physical testing is required, the results of the test(s).

### **Q10 Source Inspection**

Whitmor/Wirenetics will inspect the material submitted on this purchase order at the supplier's facility. Source inspection approval or acceptance by the Whitmor/Wirenetics Quality representative shall not constitute final acceptance by Whitmor/Wirenetics of the items covered by this purchase order, nor shall it relieve the seller of their responsibility to furnish acceptable product.

### **Q11 Government Inspection**

Government inspection is required prior to shipment from your plant. Upon receipt of this order, promptly notify the Government representative who normally serves your plant.

### **Q12 Test Reports**

Each shipment must be accompanied by one (1) legible and reproducible copy of actual test results identifiable with test parameters and product submitted. These reports must contain the Test/Inspection Stamp of the individual performing the task, or the signature and title of the authorized representative of the agency performing the test.

### **Q13 Raw Material Certification**

Each shipment must be accompanied by one (1) legible and reproducible copy of the Raw Material Certification. The Certification shall be from the Mill Source and lists the actual test values.

### **Q14 Special Process Certification**

A certificate shall be issued with each shipment and must state that special processes demonstrate compliance with the drawing requirements, specifications or purchase order and is performed by a

Whitmor/Wirenetics Design Authority and/or government approved source. The certificate shall contain the signature of an authorized representative of the supplier.